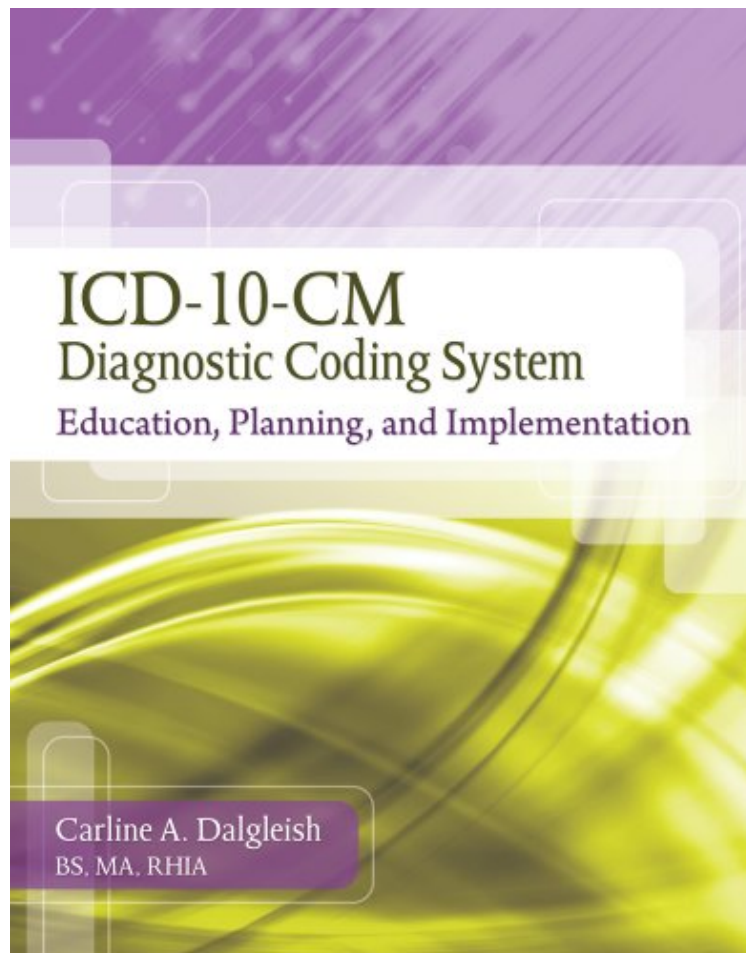


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About the AuthorCarline Dalglish has been employed in the medical business office management profession since 1970. She began in the Medical Records department of the Army/Air Force Hospital in Nuremberg, Germany and has, over the years, performed accounts receivable and business office management services for physicians, clinics, and hospitals, and Medicare. She has experience in administrative and financial departments, as well as management experience in business office administration, regulatory compliance, information technology, and is a subject matter expert in administrative medical assisting, and medical billing and coding. In addition, she has created the curriculum for and instructed many accounts receivable and accounts payable educational programs, with an emphasis in administrative medical assisting, and medical billing and coding. In the early 90's, Ms. Dalglish moved full-time into curriculum development, teaching and management of business and allied health education programs, with special emphasis on medical business office administration and management. Ms. Dalglish holds a Bachelor's degree in Business Information Systems, and a Master's degree in Leadership. She's an AHIMA Approved ICD-10-CM/PCS Trainer, and is a member of the American Health Information Management Association (AHIMA) and the American Association of Healthcare Administrative Management (AAHAM), and owns her own educational consulting firm, AnnGrant Education Services, Inc.